

OPTIONS CHARTER SCHOOLS INC REGULAR MEETING MINUTES OF BOARD DIRECTORS

January 20, 2026

The directors PRESENT at the Board of Directors (the “Board”) meeting for Options Charter Schools Inc. (the “OCS”) on January 20, 2026 (“Meeting”), were:

- Travis Carmean – (“Board Chair”)
- JoDee Curtis – (“Treasurer”)
- Scott McIntyre – (“Member”)
- Lupe Valtierra – (“Member”)
- Stacy Segal – (“Vice-Chair”)
- Trish Ellis – (“the “Secretary”)

The Members attended the Meeting in person and participated by, or through the use of, communication, by which all members and Administrators (as defined below) participated simultaneously to hear each other during the Meeting.

The directors ABSENT at the Board of Directors (the “Board”) meeting for Options Charter Schools Inc. (the “OCS”) on January 20, 2026 (“Meeting”), were:

- Stacy Segal – (“Vice-Chair”)

The OCS administrative team present at the meeting were:

- Mike Gustin (President and Chief Executive Officer)
- Jacob Brandau (Vice President)
- Jack Colwell (Chief Financial Officer)
- Michael Dunagan (Director of Schools)
- Shannon Franklin (Director of Accountability and Compliance)

The OCS Authorizer (“Education One”) team present at the meeting was:

- Emily Gaskill – (Director of Charter Schools) via Zoom

Guests present were:

- Kathi Clevenger
- Heather Stice
- Denny Leinhos
- Michelle Olsen (via Zoom)
- Adam Barr
- Melanie Martin-Terrell (via Zoom)
- Jessie James (via Zoom)

Travis Carmean opened the Meeting at 6:16 p.m.

- **CALL TO ORDER**

- a. ANNOUNCEMENT BY THE BOARD CHAIR WHETHER A QUORUM IS PRESENT, THAT THE MEETING HAS BEEN DULY CALLED, AND THAT THE MEETING HAS BEEN POSTED IN ACCORDANCE WITH INDIANA OPEN DOOR LAW AS CODIFIED UNDER IND. CODE SECTION 5-15-1.5. THE AGENDA FOR THE MEETING HAS BEEN POSTED AND MADE AVAILABLE TO THE PUBLIC.**

- b. DISTRIBUTION OF THE AGENDA.**

- **ROLL CALL**

- a. PUBLIC ANNOUNCEMENT REGARDING THE ATTENDANCE OF ALL BOARD MEMBERS, THE ABILITY OF THE BOARD TO FORM A QUORUM, AND**

THE POWER OF THE BOARD TO CONDUCT BUSINESS.

- **EXECUTIVE SESSION**

There will be an executive session following the meeting.

- **HEARING OF THE PUBLIC**

Denny Leinhos made a statement to the Board. No action was needed.

- **APPROVAL OF BOARD AGENDA FOR JANUARY 20, 2026**

Travis Carmean made a motion to approve the Board Agenda for January 20, 2026. JoDee Curtis moved to accept, and Trish Ellis seconded.

- **APPROVAL OF THE NOVEMBER 18, 2025, BOARD MINUTES**

Travis Carmean directed the Members of the Board to review and analyze the board minutes presented at the November 18, 2025, board meeting, as read (the “Minutes”). JoDee Curtis moved to accept the Minutes and Trish Ellis seconded. Accordingly, the Minutes were accepted by the Board of OCS.

- **ACTION ITEMS**

- a. ACCEPTANCE OF THE PRESIDENT’S RETIREMENT**

Travis Carmean made a motion to accept the President’s Retirement effective immediately, with his last day as Jan 31, 2026. JoDee Curtis moved to accept, and Trish Ellis seconded. The motion passed unanimously.

b. APPOINTMENT OF INTERIM PRESIDENT

Travis Carmean made a motion to accept the appointment of Jake Brandau as the interim president, effective immediately. Trish Ellis moved to accept, and JoDee Curtis seconded. The motion passed unanimously.

- **REPORTS**

- a. CHAIRMAN’S REMARKS, TRAVIS CARMEAN:**

No action was needed at this time.

- b. EDUCATION ONE REPORT AND PRESENTATION:**

Emily Gaskill – (Director of Charter Schools) presented the report via Zoom. No action was needed at this time.

- c. EXECUTIVE TEAM REPORT:**

Jake Brandau (Interim President and Chief Executive Officer) furnished and presented the Executive Team OCS Board Report dated January 20, 2026 (the “OCS Report”), to the Board. Discussion took place among and between the Members and Administrators regarding the OCS Report, but no Board action was needed.

- d. TEMPORARY AND AD HOC COMMITTEE REPORT:**

There is no temporary and ad hoc committee report at this time.

- **CONSENT AGENDA:**

Travis Carmean made a motion to approve the consent agenda as listed. Trish Ellis moved to accept, and Scott McIntyre seconded. The Motion passed.

- a. VOUCHERS FOR OCTOBER 2025**

- b. VOUCHERS FOR NOVEMBER 2025**

c. NEW ADDENDUM TO POLICY GOVERNANCE G8

- **ACTION ITEMS:**

- a. DISCUSS AND APPROVE POLICY GOVERNANCE CHANGES**

Travis Carmean made a motion to approve the policy governance changes as presented. Scott McIntyre moved to accept, and Trish Ellis seconded. The motion passes.

Travis Carmean made a motion to reinstate the calendar approval processes of the Policy Governance Lupe Valtierra moved to accept, and Scott McIntyre seconded. The motion passes.

- **GOOD OF THE ORDER**

- a. STRATEGIC PLAN MEETING DATE AND TIME**

- b. BOARD TRAINING DATE AND TIME**

- **ADJOURNMENT**

Travis Carmean motioned for adjournment at 6:59 p.m.
Motion carried.

Submitted by:

/s/Shannon Franklin

Shannon Franklin
Board Stenographer

Approved by:

/Trish Ellis

Trish Ellis

Board Secretary

**The next scheduled meeting will be held on February 17, 2026, at
14701 Cumberland Road, Suite 140
Noblesville, IN 46060**