

**OPTIONS CHARTER SCHOOLS INC
REGULAR MEETING MINUTES OF
BOARD DIRECTORS**

Special Meeting – 5014 E. 62nd St

OCTOBER 26, 2023

The directors PRESENT at the Board of Directors (the “Board”) meeting for Options Charter Schools Inc. (the “OCS”) on October 26, 2023 (“Meeting”), were:

- Hannah Heuser (“Member”)
- Melissa Volz-Smith – (“Member”)
- Laura Arive (“the “Secretary and Treasurer”)
- Sarah Guffey (“Member”)
- Bob Barker (“Member”)
- Travis Carmean (the “Board Chair”)

The Members attended the Meeting in person and participated by, or through the use of communication by, which all the Members and Administrators (as defined below) participating simultaneously heard each other during the Meeting.

The directors ABSENT at the Board of Directors (the “Board”) meeting for Options Charter Schools Inc. (the “OCS”) on October 26, 2023 (“Meeting”), were

- Alex Stowers – (“Member”)
- Matthew Abbott – (“Member”)
- Leann Fowler – (“Member”)
- Patricia Ellis (“Member”)

The OCS administrative team present at the meeting were:

- Mike Gustin (President and Chief Executive Officer)
- Jacob Brandau (Vice President)
- Shannon Franklin (Director of Accountability and Compliance)

No guests were present.

The Board Chair opened the Meeting at 6:00 p.m.

1. CALL TO ORDER

A. ANNOUNCEMENT BY THE BOARD CHAIR WHETHER A QUORUM IS PRESENT, THAT THE MEETING HAS BEEN DULY CALLED, AND THAT THE MEETING HAS BEEN POSTED IN ACCORDANCE WITH INDIANA OPEN DOOR LAW AS CODIFIED UNDER IND. CODE SECTION 5-15-1.5. THE AGENDA FOR THE MEETING HAS BEEN POSTED AND MADE AVAILABLE TO THE PUBLIC.

B. DISTRIBUTION OF THE AGENDA.

2. ROLL CALL

A. PUBLIC ANNOUNCEMENT REGARDING THE ATTENDANCE OF ALL BOARD MEMBERS, THE ABILITY OF THE BOARD TO FORM A QUORUM, AND THE POWER OF THE BOARD TO CONDUCT BUSINESS.

3. EXECUTIVE SESSION:

There will not be an executive session at the October 26, 2023 board meeting.

4. PUBLIC FORUM:

No comments from the public.

5. REPORTS:

No reports at this time.

6. OLD BUSINESS

No Old Business

7. NEW BUSINESS:

A. CENTRAL OFFICE LEASE SPACE:

Hannah Heuser asked the board for a motion for consideration to purchase the lease the for the Cumberland site located at 14701 Cumberland Rd. Suite 140 on the premise on reviewing the tax initiatives for redemption, reviewing the legal contracts with focus on CAMS for the 2200 square feet. Discussion took place. Laura Arive seconded the motion. The motion passed unanimously.

8. GOOD OF THE ORDER:

Hannah Heuser made a motion to make Travis Carmean acting Board Chair. Laura Arive seconded the motion. Travis Carmean abstained from the vote. The vote passed.

C. ADJOURNMENT:

The Board Chair motioned for adjournment at 6:59 p.m.
Motion carried.

Submitted by:

/s/Shannon Franklin
Shannon Franklin
Board Stenographer

Approved by:

/s/Laura Arive
Laura Arive
Board Secretary and Treasurer

**Next scheduled meeting will be held on November 21, 2023,
at OCS – Central Office at 6:00 p.m.**