

OPTIONS CHARTER SCHOOLS INC REGULAR MEETING MINUTES OF BOARD DIRECTORS

May 16, 2023

The directors PRESENT at the Board of Directors (the “Board”) meeting for Options Charter Schools Inc. (the “OCS”) on May 16, 2021 (“Meeting”), were:

- John Kerr, (the “Board Chair”)
- Travis Carmean (the “Vice-Board Chair”)
- Patricia Ellis – (“Member”)
- Hannah Heuser (“Member”)
- Sarah Guffey – (“Member”)
- Leann Fowler – (“Member”)
- Alex Stowers (“Members”)
- Matthew Abbott - via Zoom (“Members”)

The Members attended the Meeting in person and participated by, or through the use of communication by, which all the Members and Administrators (as defined below) participating simultaneously heard each other during the Meeting.

The directors ABSENT at the Board of Directors (the “Board”) meeting for Options Charter Schools Inc. (the “OCS”) on March 21, 2021 (“Meeting”), were

- Laura Arive (“the “Secretary and Treasurer”)
- Bob Barker (“Members”)

The OCS administrative team present at the meeting were:

- Mike Gustin (President and Chief Executive Officer)
- Anita Silverman (Chief Operating Officer)
- Jacob Brandau (Chief Financial Officer)
- Shannon Franklin (Director of Accountability and Compliance)
- Karen Oliver – via zoom (“Director of Curriculum and Instruction”)
- Micheal Dunagan (“Director of Schools”) and/or the “Board Administrator”) (collectively, the “Administrators”).

Guest presents were:

- Kathi Clevenger
- Jack Colwell

The Board Chair opened the Meeting at 6:07 p.m.

1. CALL TO ORDER

A. ANNOUNCEMENT BY THE BOARD CHAIR WHETHER A QUORUM IS PRESENT, THAT THE MEETING HAS BEEN DULY CALLED, AND THAT THE MEETING HAS BEEN POSTED IN ACCORDANCE WITH INDIANA OPEN DOOR LAW AS CODIFIED UNDER IND. CODE SECTION 5-15-1.5. THE AGENDA FOR THE MEETING HAS BEEN POSTED AND MADE AVAILABLE TO THE PUBLIC.

B. DISTRIBUTION OF THE AGENDA.

0. ROLL CALL

A. PUBLIC ANNOUNCEMENT REGARDING THE ATTENDANCE OF ALL BOARD MEMBERS, THE ABILITY OF THE BOARD TO FORM A QUORUM, AND

THE POWER OF THE BOARD TO CONDUCT BUSINESS.

0. EXECUTIVE SESSION:

There will be no executive session to follow the Meeting.

0. PUBLIC FORUM:

No comments from the public.

0. REPORTS:

A. CHAIRMAN’S REMARKS, JOHN KERR:

Nothing at this time.

B. EXECUTIVE TEAM REPORT THROUGH MAY 2023:

Mike Gustin (President and Chief Executive Officer) furnished and presented the Executive Team OCS Board Report dated May 16, 2023 (the “OCS Report”), to the Board. Discussion took place among and between the Members and Administrators regarding the OCS Report, but no Board action was needed.

C. TREASURER’S REPORT:

Jake Brandau presented the Options Allowance of Vouchers dated May 16, 2023, in the amount of \$466,517.18. (“March Options Vouchers”). The Board Chair motioned approval of the March Options Vouchers in the amount of \$466,517.18. Travis Carmean moved to accept the Options Vouchers, and Alex Stowers seconded. The motion passed unanimously. Accordingly, the March Options Vouchers were accepted by the Board of OCS.

D. TEMPORARY AND AD HOC COMMITTEE REPORT:

No items at this time.

0. OLD BUSINESS

A. POLICY GOVERNANCE REPORT:

The Board Chair furnished and presented OCS' Policy Governance 1:1A, 1:1B, 1:1C, 1:1D, 1:1E, 2.3 and 2.4 (collectively, the "Policy Governance") to the Board. Travis Carmean moved to accept, and Patricia Ellis seconded. The motion passed unanimously.

B. APPROVAL OF MINUTES FROM SCHOOL BOARD MEETING:

The Board Chair directed the Members of the Board to review and analyze the board minutes presented at the April 18, 2023, board meeting, as read (the "Minutes"). Sarah Guffey announced that her name was spelled wrong. Upon correction of Sarah Guffey's name, Patricia Ellis moved to accept the Minutes and Alex Stowers seconded. The motion passed unanimously. Accordingly, the Minutes were accepted by the Board of OCS.

C. BUDGET FINAL DRAFT FOR 2023-2024:

John Kerr made a motion to approve the final Budget for the 2023-2024 school year. Hannah Heuser made a motion to approve, and Travis Carmean seconded the motion. The motion passed unanimously.

0. NEW BUSINESS:

**A. INTRODUCTION OF BOARD CANDIDATE:
MELISSA VOLZ-SMITH:**

Mike Gustin introduced Melissa Volz-Smith to the Board as a potential Board Candidate. No action was needed at this time.

A. SCHOOL CALENDAR FOR 2023-2024:

Mike Gustin presented the Board with the new school calendar to reflect the change due to the Solar Eclipse. Hannah Heuser made a motion to edit the school calendar and Patricia Ellis moved to accept. The motion passed unanimously.

B. OCS PRESIDENT EVALUATION AND NEW CONTRACT:

John Kerr made a motion to approve the OCS President Evaluation and contract as discussed. Travis Carmean moved to accept and Sarah Guffey seconded. The motion passed unanimously.

C. BOARD RE-ELECTION

- 1. JOHN KERR** – Travis Carmean made a motion to re-elect John Kerr for another term. Sarah Guffey seconded. The motion passed unanimously.
- 2. PATRICIA ELLIS** – John Kerr made a motion to re-elect Patricia Ellis for a full term. Travis Carmean seconded. The motion passed unanimously.
- 3. SARAH GUFFEY** - John Kerr made a motion to re-elect Sarah Guffey for a full term. Travis Carmean seconded. The motion passed unanimously.

D. OIEF BUDGET FOR 2023 -2024:

John Kerr made a motion to approve the OIEF Budget as presented. Leann Fowler seconded. The motion passed unanimously.

0. GOOD OF THE ORDER:

NO ITEMS AT THIS TIME.

C. ADJOURNMENT:

The Board Chair motioned for adjournment at 7:29 p.m. Hannah Heuser moved to accept, and Travis Carmean seconded. The motion for adjournment passed.

Submitted by:

/s/Shannon Franklin
Shannon Franklin
Board Stenographer

Approved by:

/s/Laura Arive
Laura Arive
Board Secretary and Treasurer

**Next scheduled meeting will be held on July 18, 2023, at
OCS – Central Office at 6:00 p.m.**