

# **OPTIONS CHARTER SCHOOLS INC REGULAR MEETING MINUTES OF BOARD DIRECTORS**

**March 21, 2023**

**The directors PRESENT at the Board of Directors (the “Board”) meeting for Options Charter Schools Inc. (the “OCS”) on March 21, 2021 (“Meeting”), were**

- John Kerr, (the “Board Chair”)
- Travis Carmean (the “Vice-Board Chair”)
- Laura Arive (“Member”)
- Patricia Ellis (“Member”)
- Hannah Heuser (“Member”)
- Sarah Duffy – Via zoom (“Member”)
- Leann Fowler – Via Zoom (“Member”)

The aforementioned Members attended the Meeting in person and participated by, or thought the use of communication by, which all the Members and Administrators (as defined below) participating simultaneously heard each other during the Meeting.

**The directors ABSENT at the Board of Directors (the “Board”) meeting for Options Charter Schools Inc. (the “OCS”) on March 21, 2021 (“Meeting”), were**

- Thomas J. Lyons III (the “Secretary and Treasurer”)
- Bob Barker (the “Absent Members”)
- Alex Stowers (the “Absent Members”)
- Matthew Abbott (the “Absent Members”)

The OCS administrative team present at the meeting were Mike Gustin (President and Chief Executive Officer) Anita Silverman (Chief Operating Officer), Jacob Brandau (Chief Financial Officer), and Shannon Franklin (Director of Accountability and Compliance) Karen Oliver – via zoom (“Director of Curriculum and Instruction”), Micheal Dunagan (“Director of Schools”) and/or the “Board Administrator” (collectively, the “Administrators”).

Guest presents were Michelle Olsen (via zoom), Melanie Martin-Terrel, Kathi Clevenger, Adam Barr, Jessica Reynolds (via Zoom), Joe Tewell, Lisa Chandler (via Zoom).

The Board Chair opened the Meeting at 6:13 p.m.

## **1. CALL TO ORDER**

**A. ANNOUNCEMENT BY THE BOARD CHAIR WHETHER A QUORUM IS PRESENT, THAT THE MEETING HAS BEEN DULY CALLED, AND THAT THE MEETING HAS BEEN POSTED IN ACCORDANCE WITH INDIANA OPEN DOOR LAW AS CODIFIED UNDER IND. CODE SECTION 5-15-1.5. THE AGENDA FOR THE MEETING HAS BEEN POSTED AND MADE AVAILABLE TO THE PUBLIC.**

## **B. DISTRIBUTION OF THE AGENDA.**

## **0. ROLL CALL**

**A. PUBLIC ANNOUNCEMENT REGARDING THE ATTENDANCE OF ALL BOARD MEMBERS, THE ABILITY OF THE BOARD TO FORM A QUORUM, AND**

## **THE POWER OF THE BOARD TO CONDUCT BUSINESS.**

### **0. EXECUTIVE SESSION:**

No executive session followed the Meeting.

### **0. PUBLIC FORUM:**

No comments from the public.

### **0. REPORTS:**

#### **A. CHAIRMAN’S REMARKS, JOHN KERR:**

Travis Carmean took official rollcall at 6:15 pm.

#### **B. EXECUTIVE TEAM REPORT THROUGH MARCH 2023:**

Mike Gustin (President and Chief Executive Officer) furnished and presented the Executive Team OCS Board Report dated March 21, 2023 (the “OCS Report”), to the Board. Discussion took place among and between the Members and Administrators regarding to OCS Report, but no Board action was needed.

#### **C. TREASURER’S REPORT:**

Jake Brandau presented the Options Allowance of Vouchers dated March 21, 2023, in the amount of \$578,720.31.

(“March Options Vouchers”). The Board Chair motioned of approval of the March Options Vouchers in the amount of \$578,720.31. Travis Carmean moved to accept the Options Vouchers, and Laura Arive seconded. The motion passed unanimously. Accordingly, the March Options Vouchers were accepted by the Board of OCS.

#### **D. TEMPORARY AND AD HOC COMMITTEE REPORT:**

No items at this time.

### **0. OLD BUSINESS**

#### **A. POLICY GOVERNANCE REPORT:**

No policy governance items to report in March.

#### **B. APPROVAL OF MINUTES FROM SCHOOL BOARD MEETING:**

The Board Chair directed the Members of the Board to review and analyze the board minutes presented at the February 21, 2023 board meeting, as read (the “Minutes”). Laura Arive moved to accept the Minutes and Patricia Ellis seconded. The motion passed unanimously. Accordingly, the Minutes were accepted by the Board of OCS.

**0. NEW BUSINESS:**

**A. RESIGNATION OF THOMAS LYONS III:**

Hannah Heuser made a motion to accept the resignation of Thomas Lyons III. Travis Carmean seconded. The motion passed unanimously.

John Kerr made a motion to nominate Travis Carmean as Vice Chair. Laura Arive seconded. The motion passed unanimously.

John Kerr made a motion to nominate Laura Arive as Secretary/Treasurer. Hannah Heuser seconded. The motion passed unanimously.

**A. APPROVAL OF THE BSU AMENDMENT FOR EDINBURG, IN:**

Hannah Heuser made a motion to approve the BSU amendment for Edinburg, IN. Laura Arive seconded. The motion passed unanimously.

**B. APPROVAL OF THE BSU AMENDMENT FOR MUNCIE, IN:**

Travis Carmean made a motion to approve the BSU amendment for Muncie, IN. Patricia Ellis seconded. The motion passed unanimously.

**C. FY2022 ANNUAL PERFORMANCE REPORT & EXPLANATION:**

Travis Carmean made a motion to approve the 2022 APR. Hannah Heuser accepted. The motion passed unanimously.

**0. GOOD OF THE ORDER:**

There will be an executive session following the April Board meeting.

**C. ADJOURNMENT:**

The Board Chair motioned for adjournment at 7:06 p.m. Travis Carmean moved to accept, and Hannah Heuser seconded. The motion for adjournment passed.

Submitted by:

/s/Shannon Franklin  
Shannon Franklin  
Board Stenographer

Approved by:

/s/Laura Arive  
Laura Arive  
Board Secretary and Treasurer

**Next scheduled meeting will be held on April 18, 2023, at  
OCS – Central Office at 6:00 p.m.**