

OPTIONS CHARTER SCHOOLS INC REGULAR MEETING MINUTES OF BOARD DIRECTORS

April 18, 2023

The directors PRESENT at the Board of Directors (the “Board”) meeting for Options Charter Schools Inc. (the “OCS”) on March 21, 2021 (“Meeting”), were:

- John Kerr, (the “Board Chair”)
- Travis Carmean (the “Vice-Board Chair”)
- Laura Arive (“the “Secretary and Treasurer”)
- Patricia Ellis – via zoom (“Member”)
- Hannah Heuser (“Member”)
- Sarah Guffy – (“Member”)
- Leann Fowler – Via Zoom (“Member”)
- Bob Barker (“Members”)
- Alex Stowers (“Members”)
- Matthew Abbott (“Members”)

The Members attended the Meeting in person and participated by, or through the use of communication by, which all the Members and Administrators (as defined below) participating simultaneously heard each other during the Meeting.

The directors ABSENT at the Board of Directors (the “Board”) meeting for Options Charter Schools Inc. (the “OCS”) on March 21, 2021 (“Meeting”), were

- No absent members

The OCS administrative team present at the meeting were:

- Mike Gustin (President and Chief Executive Officer)
- Anita Silverman (Chief Operating Officer)
- Jacob Brandau (Chief Financial Officer)
- Shannon Franklin (Director of Accountability and Compliance)
- Karen Oliver – via zoom (“Director of Curriculum and Instruction”)
- Micheal Dunagan (“Director of Schools”) and/or the “Board Administrator”) (collectively, the “Administrators”).

Guest presents were:

- Kathi Clevenger
- Adam Barr
- Jack Colwell (via Zoom),

The Board Chair opened the Meeting at 6:11 p.m.

1. CALL TO ORDER

A. ANNOUNCEMENT BY THE BOARD CHAIR WHETHER A QUORUM IS PRESENT, THAT THE MEETING HAS BEEN DULY CALLED, AND THAT THE MEETING HAS BEEN POSTED IN ACCORDANCE WITH INDIANA OPEN DOOR LAW AS CODIFIED UNDER IND. CODE SECTION 5-15-1.5. THE AGENDA FOR THE MEETING HAS BEEN POSTED AND MADE AVAILABLE TO THE PUBLIC.

B. DISTRIBUTION OF THE AGENDA.

2. ROLL CALL

A. PUBLIC ANNOUNCEMENT REGARDING THE ATTENDANCE OF ALL BOARD MEMBERS, THE

ABILITY OF THE BOARD TO FORM A QUORUM, AND THE POWER OF THE BOARD TO CONDUCT BUSINESS.

3. EXECUTIVE SESSION:

Executive session to follow the Meeting.

4. PUBLIC FORUM:

No comments from the public.

5. REPORTS:

A. CHAIRMAN’S REMARKS, JOHN KERR:

John Kerr made a motion to extend Hannah Heuser’s term as Board Member for 6 months to end in November. Travis Carmean seconded the motion. The motion passes. Hannah Heuser abstained from the vote.

B. EXECUTIVE TEAM REPORT THROUGH MARCH 2023:

Mike Gustin (President and Chief Executive Officer) furnished and presented the Executive Team OCS Board Report dated April 18, 2023 (the “OCS Report”), to the Board. Discussion took place among and between the Members and Administrators regarding the OCS Report, but no Board action was needed.

C. TREASURER'S REPORT:

Jake Brandau presented the Options Allowance of Vouchers dated April 18, 2023, in the amount of \$630,269.96. (“April Options Vouchers”). The Board Chair motioned approval of the April Options Vouchers in the amount of \$630,269.96. Hannah Heuser moved to accept the Options Vouchers, and John Kerr seconded. The motion passed unanimously. Accordingly, the April Options Vouchers were accepted by the Board of OCS.

D. TEMPORARY AND AD HOC COMMITTEE REPORT:

No items at this time.

6. OLD BUSINESS

A. POLICY GOVERNANCE REPORT:

The Board Chair furnished and presented OCS’ Policy Governance 2.0, 2.1, 2.2, and 2.8 (collectively, the “Policy Governance”) to the Board. Matthew Abbott moved to accept, and Travis Carmean seconded. The motion passed unanimously.

B. APPROVAL OF MINUTES FROM SCHOOL BOARD MEETING:

The Board Chair directed the Members of the Board to review and analyze the board minutes presented at the March 21, 2023, board meeting, as read (the “Minutes”). Laura Arive moved to accept the Minutes and Sarah Guffey seconded. The motion passed unanimously. Accordingly, the Minutes were accepted by the Board of OCS.

7. NEW BUSINESS:

A. BOARD CALENDAR FOR 2023-2024:

John Kerr made a motion to approve the board calendar with the following changes: November 21st meeting will be changed to November 14th. The January and February location will be determined at a later date. Travis Carmean moved to accept, and Bob Barker seconded. The motion passed unanimously.

B. BUDGET DRAFT FOR 2023-2024:

Jake Brandau presented the Board with the budget draft. Discussion took place however no action was needed at this time.

8. GOOD OF THE ORDER:

Graduation is Wednesday May 24, 2023 at the Ritz Charles.

C. ADJOURNMENT:

The Board Chair motioned for adjournment at 7:27 p.m. Matt Abbott moved to accept, and Travis Carmean seconded. The motion for adjournment passed.

Submitted by:

/s/Shannon Franklin
Shannon Franklin
Board Stenographer

Approved by:

/s/Laura Arive
Laura Arive
Board Secretary and Treasurer

Next scheduled meeting will be held on May 16, 2023, at OCS – Central Office at 6:00 p.m.

