

**BOARD OF DIRECTORS MEETING  
OPTIONS CHARTER SCHOOLS – CARMEL AND NOBLESVILLE,  
INC.**

**September 19, 2017**

Directors present were: Lawrence Phillips, Matthew Abbott, Hannah Heuser and Jeffrey Johnson

Directors absent were: Stacy Segal, Gordon Heminger

Staff Present were: Mike Gustin, Michelle Walden, Adam Barr, Jacob Brandau and Shannon Franklin

Guest Present: Adam Barr

Lawrence Phillips opened the meeting at 6:25 p.m.

**1. CALL TO ORDER**

**A. ANNOUNCEMENT BY THE CHAIR WHETHER A QUORUM IS PRESENT, THAT THE MEETING HAS BEEN DULY CALLED AND THAT THE MEETING HAS BEEN POSTED IN ACCORDANCE WITH INDIANA OPEN DOOR LAW AS CODIFIED UNDER I.C. SECTION 5-15-1.5. THE AGENDA FOR THE MEETING HAS BEEN POSTED AND MADE AVAILABLE TO THE PUBLIC.**

**B. DISTRIBUTION OF THE AGENDA.**

**2. ROLL CALL**

**A. PUBLIC ANNOUNCEMENT REGARDING THE ATTENDANCE OF ALL BOARD MEMBERS, THE ABILITY OF THE BOARD TO FORM A QUORUM, AND THE POWER OF THE BOARD TO CONDUCT BUSINESS.**

**3. EXECUTIVE SESSION:**

No executive session to follow.

**4. PUBLIC FORUM:**

Nothing at this time.

**5. REPORTS**

**A. CHAIRMAN OF THE BOARD OF DIRECTORS REMARKS, LAWRENCE PHILLIPS:**

- a. Nothing at this time.

**B. REPORT OF THE PRESIDENT:**

Mike Gustin presented the board with his report. Discussion took place; however, no action was needed.

Mike Gustin announced that the Get on Board Event will be November 9, 2017.

Mike Gustin announced the Middle School currently has 12 students enrolled in the program.

ADM number 461 students. (Count Day)

**C. DIRECTOR OF SCHOOLS REPORT:**

Michelle Walden presented the board with her report. Discussion took place; however no action needed.

**D. FOUNDATION REPORT:**

Mike Gustin presented the board with his report. Discussion took place; however no action was needed.

**E. TREASURER'S REPORT:**

**a. APPROVAL OF VOUCHERS:**

Hannah Heuser presented the Noblesville Allowance of Vouchers dated July 19, 2017, in the amount of \$208,298.04. Hannah Heuser requested a motion of approval of Allowance of Vouchers in the amount of \$208,298.04. Matthew Abbott moved to accept and Jeffrey Johnson seconded. The motion passed unanimously.

Hannah Heuser presented the Carmel Allowance of Vouchers dated July 19, 2017, in the amount of \$78,200.08. Hannah Heuser requested a motion of approval of Allowance of Vouchers in the amount of \$78,200.08 with the correction of the date from June to July. Matthew Abbott moved to accept Jeffrey Johnson and seconded. The motion passed unanimously.

**F. TEMPORARY AND AD HOC COMMITTEE REPORT:**

Nothing at this time.

**5. OLD BUSINESS**

**A. NO OLD BUSINESS AT THE TIME:**

Nothing at this time.

**6. NEW BUSINESS:**

**A. APPROVAL OF MINUTES FROM SCHOOL BOARD MEETING:**

Lawrence Phillips asked the members to review the Minutes presented for the May 16, 2017 meeting. Lawrence Phillips requested a motion to accept the Minutes as read. Hannah Heuser moved to accept Matthew Abbott seconded. The motion passed unanimously.

**B. ADVANCED ED SITE VISIT (Options Noblesville Charter Renewal):**

Michelle Walden explained to the Board that the Advanced Ed committee would be out for the site visit on November 7 and November 8 at the Noblesville campus. Michelle Walden has informed the Board that they would like to meet with the Board.

**C. MIDDLE SCHOOL UPDATE:**

Adam Barr gave an update on the Middle School and ran the Board through a normal day. Discussion took place; however no action was needed.

**7. GOOD OF THE ORDER –**

Nothing at this time.

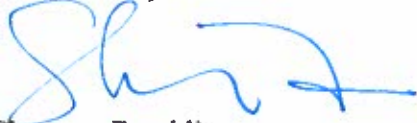
**8. ADJOURNMENT:**

Lawrence Phillips requested a motion for adjournment at 7:22 pm. The motion for adjournment passed unanimously.

**9. EXECUTIVE SESSION:**

An Executive Session will be held following the public meeting pursuant to the authority granted under I.C. 5-14-1.5-6.1(b)(9).

Submitted by:



Shannon Franklin  
Board Stenographer

Approved by:



Matthew Abbott  
Board Secretary

Next scheduled meeting will be held on October 17, 2017 at the Options Charter School – Carmel at 6:00 pm.

ALLOWANCE OF VOUCHERS

I HEREBY CERTIFY THAT EACH OF THE ABOVE LISTED VOUCHERS AND THE INVOICES, OR BILLS ATTACHED THERETO,

ARE TRUE AND CORRECT AND I HAVE AUDITED SAME IN ACCORDANCE WITH IC 5-11-10-1.6.

AUGUST 15, 2017  
SEPT. 21<sup>ST</sup>

Mike M. Gustin  
MIKE GUSTIN  
PRESIDENT

WE HAVE EXAMINED THE VOUCHERS LISTED ON THE FOREGOING ACCOUNTS PAYABLE VOUCHER REGISTER, CONSISTING OF

PAGES, AND EXCEPT FOR VOUCHERS NOT ALLOWED AS SHOWN ON THE REGISTER SUCH VOUCHERS ARE HEREBY ALLOWED

IN THE TOTAL AMOUNT OF \$ 208,298.04 DATED THIS 15<sup>TH</sup> DAY OF AUGUST 2017.  
21<sup>ST</sup> SEPT.

APPROVED BY THE STATE BOARD OF ACCOUNTS JUNE 2006 FOR: OPTIONS CHARTER SCHOOL - NOBLESVILLE

Lawrence R. Phillips Jr.  
LAWRENCE R. PHILLIPS JR.  
BOARD CHAIRMAN

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ANN LAGGES  
BOARD MEMBER

\_\_\_\_\_  
STACY SEGAL  
VICE CHAIRMAN ELECT

Jeff Johnson  
JEFF JOHNSON  
BOARD MEMBER

Hannah Heuser  
HANNAH HEUSER  
BOARD TREASURER

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\_\_\_\_\_  
\_\_\_\_\_

Matthew C. Abbott  
MATTHEW C. ABBOTT  
BOARD SECRETARY

\_\_\_\_\_  
GORDON HEMINGER  
BOARD MEMBER

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## OPTIONS CHARTER SCHOOL - NOBLESVILLE

FOR THE PERIOD OF 7/01/17 - 7/31/17

DATE FILED	VOUCHER NUMBER	NAME OF CLAIMANT	VOUCHER AMOUNT	AMOUNT ALLOWED	CHECK NUMBER	MEMORANDUM
8/15/17	5575	AMERICAN FAMILY LIFE	444.00	444.00	5575	AFLAC
8/15/17	5576	MARVIN ARNES	121.55	121.55	5576	AC REPAIR
8/15/17	5577	AT&T	194.40	194.40	5577	D.E. HOT SPOTS
8/15/17	5578	CINTAS	140.00	140.00	5578	FLOOR MATS
8/15/17	5579	COLONIAL LIFE	21.26	21.26	5579	OPTIONAL LIFE INSURANCE
8/15/17	5580	DUKE ENERGY	1,211.96	1,211.96	5580	ELECTRICITY
8/15/17	5581	EDUCATION NETWORKS OF AMERICA	2,296.43	2,296.43	5581	PHONE/INTERNET SERVICE
8/15/17	5582	HINCKLEY SPRINGS	29.23	29.23	5582	WATER
8/15/17	5583	THE HOPE SOURCE INC.	30,943.00	30,943.00	5583	IEP SERVICES
8/15/17	5584	INDIANA AMERICAN WATER	82.64	82.64	5584	WATER
8/15/17	5585	KCL GROUP BENEFITS	1,327.58	1,327.58	5585	DENTAL INSURANCE
8/15/17	5586	NETWORK FOR QUALITY EDUCATION	750.00	750.00	5586	MEMBERSHIP
8/15/17	5587	NOBLESVILLE SCHOOLS	7,500.00	7,500.00	5587	HBM SPECIAL ED CO-OP
8/15/17	5588	CITY OF NOBLESVILLE	51.14	51.14	5588	WASTE WATER
8/15/17	5589	ONGUARD SECURITY SOLUTIONS	64.95	64.95	5589	SECURITY
8/15/17	5590	PITNEY BOWES GLOBAL FINANCIAL	114.42	114.42	5590	POSTAGE METER LEASE
8/15/17	5591	ALLEN SPENCER	80.00	80.00	5591	BACKFLOW TEST
8/15/17	5592	WASTE MANAGEMENT	151.22	151.22	5592	TRASH PICKUP
8/15/17	5593	XEROX FINANCIAL	642.00	642.00	5593	PRINTER LEASE
8/15/17	5624	BURSAR'S OFFICE	3,434.04	3,434.04	5624	ADMINISTRATIVE FEE
8/15/17	5625	CENTER FOR EDUCATION AND	253.95	253.95	5625	PUBLICATION
8/15/17	5626	CENTRAL INDIANA HARDWARE	7,339.38	7,339.38	5626	ROOM PARTITIONS
8/15/17	5627	CHARLES E MADDEN & COMPANY LLP	468.75	468.75	5627	ACCOUNTING SERVICES
8/15/17	5628	DAN COUSINEAU	125.00	125.00	5628	EFT TRAINING
8/15/17	5629	CURRAN ARCHITECTURE	10,620.14	10,620.14	5629	RENOVAIONS
8/15/17	5630	JESSE DUNHAM	125.00	125.00	5630	EFT TRAINING
8/15/17	5631	EDMUNTUM	2,018.75	2,018.75	5631	PLATO - HOPE SOURCE
8/15/17	5632	GUSTIN CONTRACTORS	40,000.00	40,000.00	5632	SCHOOL RENOVATION
8/15/17	5633	HINCKLEY SPRINGS	35.21	35.21	5633	WATER
8/15/17	5634	INDIANA CHARTERS	215.00	215.00	5634	VIRTUAL PILOT PROGRAM
8/15/17	5635	INTEGRITY ONE	111.68	111.68	5635	PRINTS
8/15/17	5636	LAFORCE	5,034.78	5,034.78	5636	DOORS
8/15/17	5637	THE MACEXPERIENCE	430.00	430.00	5637	MONTHLY IT SERVICE
8/15/17	5638	RYAN MORPHEW	125.00	125.00	5638	EFT TRAINING
8/15/17	5639	STACIE OFLAHERTY	125.00	125.00	5639	EFT TRAINING
8/15/17	5640	VICTORIA PEAK	300.00	300.00	5640	3D PRINTERS
8/15/17	5641	MATT PETERSEN	125.00	125.00	5641	EFT TRAINING
8/15/17	5642	THE RITZ CHARLES	1,604.82	1,604.82	5642	GRADUATION
8/15/17	5643	KRISTA SHIELDS	125.00	125.00	5643	EFT TRAINING
8/15/17	5644	SOS STORAGE OF NOBLESVILLE	158.00	158.00	5644	STORAGE
8/15/17	5645	ROBERT STEWART	125.00	125.00	5645	EFT TRAINING
8/15/17	5646	THREE STAR SURPLUS	2,073.00	2,073.00	5646	FOOD SERVICE EQUIPMENT
8/15/17	5647	TRC EDUCATIONAL SERVICES	78.50	78.50	5647	POWERSCHOOL SUPPORT
8/15/17	5648	US DEPARTMENT OF EDUCATION	408.48	408.48	5648	GARNISHMENT
8/15/17	5649	VECTREN ENERGY DELIVERY	51.00	51.00	5649	GAS UTILITY
8/15/17	5650	SAM WHITE	125.00	125.00	5650	EFT TRAINING
8/15/17	5651	WITHAM TOXICOLOGY LABORATORY	24.00	24.00	5651	DRUG TESTING

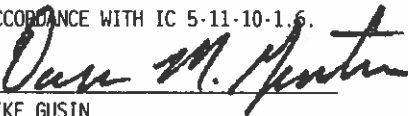




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~~AUGUST 15~~, 2017  
SEPT. 21

  
MIKE GUSIN  
PRESIDENT

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PAGES, AND EXCEPT FOR VOUCHERS NOT ALLOWED AS SHOWN ON THE REGISTER SUCH VOUCHERS ARE HEREBY ALLOWED


IN THE TOTAL AMOUNT OF \$ 78,200.08 DATED THIS 15<sup>TH</sup> DAY OF ~~AUGUST~~ 2017.  
21<sup>ST</sup> SEPT.


APPROVED BY THE STATE BOARD OF ACCOUNTS AUGUST 2002 FOR: OPTIONS CHARTER SCHOOL - CARMEL

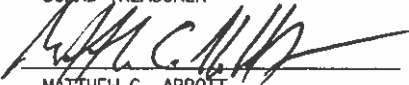
  
LAWRENCE R. PHILLIPS JR.  
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MATTHEW C. ABBOTT  
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GORDON HEMINGER  
BOARD MEMBER

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OPTIONS CHARTER SCHOOL - CARMEL, INC.

FOR THE PERIOD OF ~~7/8/01/17~~ <sup>7/8/01/17</sup> - ~~7/8/30/17~~ <sup>7/8/30/17</sup>

DATE FILED	VOUCHER NUMBER	NAME OF CLAIMANT	VOUCHER AMOUNT	AMOUNT ALLOWED	CHECK NUMBER	MEMORANDUM
8/15/17	<del>7/18/17</del> 6519	AMERICAN FAMILY LIFE	215.68	215.68	6519	AFLAC
	7/18/17 6520	COLONIAL LIFE	34.50	34.50	6520	OPTIONAL LIFE INSURANCE
	7/18/17 6521	COMPENSATION SYSTEMS, INC.	59.84	59.84	6521	ADMIN FEE
	7/18/17 6522	DUKE ENERGY	791.27	791.27	6522	ELECTRICITY
	7/18/17 6523	EDUCATION NETWORKS OF AMERICA	1,403.07	1,403.07	6523	PHONE/INTERNET SERVICE
	7/18/17 6524	SHANNON FRANKLIN	44.16	44.16	6524	MILEAGE JUNE 2017
	7/18/17 6525	MIKE GUSTIN	352.36	352.36	6525	MILEAGE THROUGH MAY 2017
	7/18/17 6526	KCL GROUP BENEFITS	1,646.08	1,646.08	6526	DENTAL INSURANCE
	7/18/17 6527	KELTNER PROPERTIES GROUP, LLC	1,291.92	1,291.92	6527	CAM PAYMENT
	7/18/17 6528	KELTNER PROPERTIES GROUP, LLC	11,063.57	11,063.57	6528	LEASE PAYMENT
	7/18/17 6529	KELTNER PROPERTIES GROUP, LLC	2,376.00	2,376.00	6529	BUILD OUT
	7/18/17 6530	NETWORK FOR QUALITY EDUCATION	750.00	750.00	6530	MEMBERSHIP
	7/18/17 6531	ONGUARD SECURITY SOLUTIONS	64.95	64.95	6531	SECURITY
	7/18/17 6532	INSCCU - ASFE	55.00	55.00	6532	CHILD SUPPORT FEE
	7/18/17 6533	XEROX FINANCIAL	545.00	545.00	6533	PRINTER LEASE
	7/18/17 6534	BURSAR'S OFFICE	2,636.50	2,636.50	6534	ADMINISTRATIVE FEES
	7/18/17 6535	LAUREN BANGS	125.00	125.00	6535	EFT TRAINING
	7/18/17 6536	BENEFIT PLANNING CONSULTANTS	40.00	40.00	6536	COBRA MGMT
	7/18/17 6537	CHARLES E MADDEN & COMPANY LLP	468.75	468.75	6537	ACCOUNTING SERVICES
	7/18/17 6538	ENTOURAGE YEARBOOKS	222.55	222.55	6538	YEARBOOK
	7/18/17 6539	SHANNON FRANKLIN	49.68	49.68	6539	MILEAGE
	7/18/17 6540	CALEB HEMMICK	125.00	125.00	6540	EFT TRAINING
	7/18/17 6541	HERTZ FURNITURE			6541	**VOID**
	7/18/17 6542	THE MACEXPERIENCE	430.00	430.00	6542	MONTHLY IT SERVICE
	7/18/17 6543	MARQUES MOORE	125.00	125.00	6543	EFT TRAINING
	7/18/17 6544	DEBI MORRIS	125.00	125.00	6544	EFT TRAINING
	7/18/17 6545	VICTORIA PEAK	300.00	300.00	6545	3D PRINTERS
	7/18/17 6546	JENNIFER PETERSON	125.00	125.00	6546	EFT TRAINING
	7/18/17 6547	THE RITZ CHARLES	1,604.82	1,604.82	6547	GRADUATION
	7/18/17 6548	GRETCHEN TAYLOR	125.00	125.00	6548	EFT TRAINING
	7/18/17 6549	TRC EDUCATIONAL SERVICES	78.50	78.50	6549	POWERSCHOOL SUPPORT
	7/18/17 6550	JENNY TROXEL	125.00	125.00	6550	EFT TRAINING
	7/18/17 6551	VECTREN ENERGY DELIVERY	46.00	46.00	6551	GAS UTILITY
	7/18/17 6552	AARON WALLACE	125.00	125.00	6552	EFT TRAINING
	7/18/17 6553	185 PROMOTIONS AND APPAREL	367.12	367.12	6553	PROMOTIONS
	7/18/17 6554	THREE STAR SURPLUS	1,998.00	1,998.00	6554	FOOD SERVICE EQUIPMENT
	7/18/17 23367	FIRST MERCHANTS BANK	58.00	58.00	23367	MERCHANT SERVICES
	7/18/17 23368	IRS	8,846.31	8,846.31	23368	PAYROLL TAXES
	7/18/17 23369	INSCCU - ASFE	173.33	173.33	23369	CHILD SUPPORT
	7/18/17 23370	INDIANA DEPT OF REVENUE	2,702.85	2,702.85	23370	STATE/CO W/H TAX
	7/18/17 23371	PUBLIC EMPLOYEES RETIREMENT	1,241.48	1,241.48	23371	RETIREMENT
	7/18/17 23372	INDIANA STATE TEACHERS'	620.27	620.27	23372	RETIREMENT
	7/18/17 23373	MASS MUTUAL ALT TRF	1,709.26	1,709.26	23373	RETIREMENT
	7/18/17 23374	IRS	8,503.20	8,503.20	23374	PAYROLL TAXES
	7/18/17 23375	MASS MUTUAL ALT TRF	1,850.94	1,850.94	23375	RETIREMENT
	7/18/17 23376	PUBLIC EMPLOYEES RETIREMENT	1,241.48	1,241.48	23376	RETIREMENT
	7/18/17 23377	MASS MUTUAL	1,203.87	1,203.87	23377	403(B)/ ROTH
	7/18/17 23378	INDIANA STATE TEACHERS'	620.27	620.27	23378	RETIREMENT
	7/18/17 23379	INSCCU - ASFE	173.33	173.33	23379	CHILD SUPPORT
	7/18/17 23380	MASS MUTUAL ALT TRF	1,740.17	1,740.17	23380	RETIREMENT
	7/18/17 23381	MASS MUTUAL	1,202.16	1,202.16	23381	403(B)/ ROTH
	7/18/17 23382	UNITED HEALTHCARE	12,050.34	12,050.34	23382	HEALTH INSURANCE
	7/18/17 23383	INDIANA DEPARTMENT OF	131.92	131.92	23383	UNEMPLOYMENT
	7/18/17 23384	PITNEY BOWES GLOBAL FINANCIAL	100.00	100.00	23384	POSTAGE
	7/18/17 23385	BANK OF AMERICA	4,095.58	4,095.58	23385	CC PURCHASES
		PRE-WRITTEN TOTAL	78,200.08			
		GRAND TOTAL	78,200.08			

