

**BOARD OF DIRECTORS MEETING
OPTIONS CHARTER SCHOOLS – CARMEL AND NOBLESVILLE,
INC.**

October 17, 2017

Directors present were: Stacy Segal, Matthew Abbott, Hannah Heuser, and Gordon Heminger

Directors absent were: Lawrence Phillips, and Jeffrey Johnson

Staff Present were: Mike Gustin, Michelle Walden, Brian Anderson, Adam Barr and Shannon Franklin

Guest Present: Will Mattingly

Stacy opened the meeting at 5:59 p.m.

1. CALL TO ORDER

A. ANNOUNCEMENT BY THE CHAIR WHETHER A QUORUM IS PRESENT, THAT THE MEETING HAS BEEN DULY CALLED AND THAT THE MEETING HAS BEEN POSTED IN ACCORDANCE WITH INDIANA OPEN DOOR LAW AS CODIFIED UNDER I.C. SECTION 5-15-1.5. THE AGENDA FOR THE MEETING HAS BEEN POSTED AND MADE AVAILABLE TO THE PUBLIC.

B. DISTRIBUTION OF THE AGENDA.

2. ROLL CALL

A. PUBLIC ANNOUNCEMENT REGARDING THE ATTENDANCE OF ALL BOARD MEMBERS, THE ABILITY OF THE BOARD TO FORM A QUORUM, AND THE POWER OF THE BOARD TO CONDUCT BUSINESS.

3. EXECUTIVE SESSION:

No executive session to follow.

4. PUBLIC FORUM:

Nothing at this time.

5. REPORTS

A. CHAIRMAN OF THE BOARD OF DIRECTORS REMARKS, LAWRENCE PHILLIPS:

- a. Lawrence not present – Nothing to add at this time.

B. REPORT OF THE PRESIDENT:

Mike Gustin presented the board with his report. Discussion took place; however, no action was needed.

C. DIRECTOR OF SCHOOLS REPORT:

Michelle Walden presented the board with her report. Discussion took place; however no action needed.

D. FOUNDATION REPORT:

Mike Gustin presented the board with his report. Discussion took place; however no action was needed.

E. TREASURER'S REPORT:

a. APPROVAL OF VOUCHERS:

Hannah Heuser presented the Carmel Allowance of Vouchers dated August 15, 2017, in the amount of \$77,538.36. Hannah Heuser requested a motion of approval of Allowance of Vouchers in the amount of \$77,538.36. Gordon Heminger moved to accept and Matthew Abbott seconded. The motion passed unanimously.

Hannah Heuser presented the Noblesville Allowance of Vouchers dated August 15, 2017, in the amount of \$187,432.94. Hannah Heuser requested a motion of approval of Allowance of Vouchers in the amount of \$187,432.94. Gordon Heminger moved to accept Matthew Abbott and seconded. The motion passed unanimously.

F. TEMPORARY AND AD HOC COMMITTEE REPORT:

Nothing at this time.

5. OLD BUSINESS

A. ADVANCED ED SITE VISIT (OPTIONS NOBLESVILLE CHARTER RENEWAL):

Mike Gustin announced that the advanced ed site visit would be November 7th at 10:00 am.

B. REVIEW OF SUMMER 2017 OPTIONS NOBLEVILLE RENOVATION:

Mike is waiting until next month to see if any outstanding invoices come in. The project went great and was under budget.

C. GET-ON-BOARD EVENT –

Mike reminded the Board that the Get-On-Board event was November 9, 2017.

Nothing at this time.

6. NEW BUSINESS:

A. APPROVAL OF MINUTES FROM SCHOOL BOARD MEETING:

Stacy Segal asked the members to review the Minutes presented for the September 19, 2017 meeting. Stacy Segal requested a motion to accept the Minutes as read. Hannah Heuser moved to accept Matthew Abbott seconded. The motion passed unanimously.

B. INTRODUCTION OF BOARD CANDIDATE – WILL MATTINGLY:

Will Mattingly introduced himself to the Board. The Board will vote next month on his membership.

C. DISCUSSION OF BOARD PROFESSIONAL DEVELOPMENT (JAN 18):

Mike will send out dates for the Board to choose their Professional Development meeting in January and February.

7. GOOD OF THE ORDER –

Nothing at this time.

8. ADJOURNMENT:

Stacy Segal requested a motion for adjournment at 6:22 pm. The motion for adjournment passed unanimously.

9. EXECUTIVE SESSION:

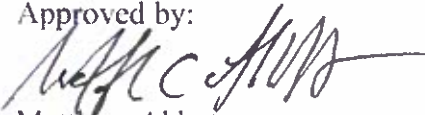
An Executive Session will be held following the public meeting pursuant to the authority granted under I.C. 5-14-1.5-6.1(b)(9).

Submitted by:



Shannon Franklin
Board Stenographer

Approved by:



Matthew Abbott
Board Secretary

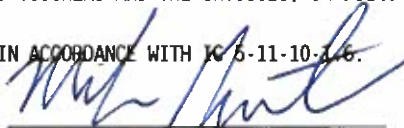
Next scheduled meeting will be held on November 21, 2017 at the Options Charter School – Noblesville at 6:00 pm.

ALLOWANCE OF VOUCHERS

I HEREBY CERTIFY THAT EACH OF THE ABOVE LISTED VOUCHERS AND THE INVOICES, OR BILLS ATTACHED THERETO,

ARE TRUE AND CORRECT AND I HAVE AUDITED SAME IN ACCORDANCE WITH IC 5-11-10-3-6.

aug 15, 2017



MIKE GUSIN
PRESIDENT

WE HAVE EXAMINED THE VOUCHERS LISTED ON THE FOREGOING ACCOUNTS PAYABLE VOUCHER REGISTER, CONSISTING OF
PAGES, AND EXCEPT FOR VOUCHERS NOT ALLOWED AS SHOWN ON THE REGISTER SUCH VOUCHERS ARE HEREBY ALLOWED


IN THE TOTAL AMOUNT OF \$ 77,538.36 DATED THIS 15th DAY OF aug 2017.

APPROVED BY THE STATE BOARD OF ACCOUNTS AUGUST 2002 FOR: OPTIONS CHARTER SCHOOL - CARMEL

LAWRENCE R. PHILLIPS JR.
BOARD CHAIRMAN



STACY SEGAL
VICE CHAIRMAN ELECT



HANNAH HEUSER
BOARD TREASURER



MATTHEW G. ABBOTT
BOARD SECRETARY



GORDON HEMINGER
BOARD MEMBER

JEFF JOHNSON
BOARD MEMBER

BOARD MEMBER

OPTIONS CHARTER SCHOOL - CARMEL, INC.

FOR THE PERIOD OF 8/01/17 - 8/31/17

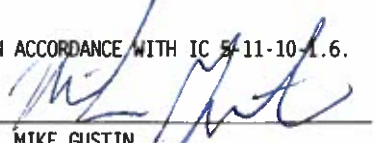
DATE FILED	VOUCHER NUMBER	NAME OF CLAIMANT	VOUCHER AMOUNT	AMOUNT ALLOWED	CHECK NUMBER	MEMORANDUM
10/17/17	6555	THREE STAR SURPLUS	1,700.00	1,700.00	6555	LUNCH EQUIPMENT
10/17/17	6556	WHITE'S ACE HARDWARE	28.97	28.97	6556	CUSTODIAL SUPPLIES
10/17/17	6557	AMERICAN FAMILY LIFE	215.68	215.68	6557	AFLAC
10/17/17	6558	CATE, TERRY & GOOKINS	165.00	165.00	6558	LEGAL
10/17/17	6559	CINTAS	280.00	280.00	6559	FLOOR MATS
10/17/17	6560	COLONIAL LIFE	34.50	34.50	6560	OPTIONAL LIFE INSURANCE
10/17/17	6561	DUKE ENERGY	831.75	831.75	6561	ELECTRICITY
10/17/17	6562	EDUCATION NETWORKS OF AMERICA	1,665.31	1,665.31	6562	INTERNET/PHONE SERVICE
10/17/17	6563	INTEGRITY ONE TECHNOLOGIES	1,237.75	1,237.75	6563	COPIES
10/17/17	6564	KCL GROUP BENEFITS	1,182.40	1,182.40	6564	DENTAL INSURANCE
10/17/17	6565	KELTNER PROPERTIES GROUP, LLC	1,291.92	1,291.92	6565	CAM PAYMENT
10/17/17	6566	KELTNER PROPERTIES GROUP, LLC	11,063.57	11,063.57	6566	LEASE PAYMENT
10/17/17	6567	KELTNER PROPERTIES GROUP, LLC	2,376.00	2,376.00	6567	BUILD OUT
10/17/17	6568	KELTNER INC.	148.00	148.00	6568	SUPPLIES
10/17/17	6569	THE MACEXPERIENCE	430.00	430.00	6569	MONTHLY IT SERVICE
10/17/17	6570	ONGUARD SECURITY SOLUTIONS	64.95	64.95	6570	SECURITY
10/17/17	6571	PITNEY BOWES GLOBAL FINANCIAL	144.00	144.00	6571	POSTAGE METER LEASE
10/17/17	6572	VECTREN ENERGY DELIVERY	46.00	46.00	6572	GAS UTILITY
10/17/17	6573	MARY YENIK	187.50	187.50	6573	PROFESSIONAL DEV
10/17/17	6574	185 PROMOTIONS AND APPAREL	92.75	92.75	6574	STAFF SHIRTS
10/17/17	6575	MARY YENIK	187.50	187.50	6575	PROFESSIONAL DEVELOPMENT
10/17/17	6576	BURSAR'S OFFICE	2,636.50	2,636.50	6576	ADMINISTRATIVE FEES
10/17/17	6577	LAUREN BANGS	500.00	500.00	6577	TUITION REIMBURSEMENT
10/17/17	6578	BELCHER ELECTRIC	225.00	225.00	6578	ELECTRICAL MAINTENANCE
10/17/17	6579	SHANNON FRANKLIN	23.46	23.46	6579	MILEAGE
10/17/17	6580	MIKE JUSTIN	500.00	500.00	6580	TUITION REIMBURSEMENT
10/17/17	6581	OLYMPIC PRODUCTS	300.62	300.62	6581	CUSTODIAL SUPPLIES
10/17/17	6582	THYSSENKRUPP ELEVATOR	329.20	329.20	6582	ELEVATOR MAINTENANCE
10/17/17	23386	FIRST MERCHANTS BANK	58.00	58.00	23386	MERCHANT SERVICES
10/17/17	23387	IRS	8,484.43	8,484.43	23387	PAYROLL TAXES
10/17/17	23388	INSCCU - ASFE	173.33	173.33	23388	CHILD SUPPORT
10/17/17	23389	PUBLIC EMPLOYEES RETIREMENT	1,548.25	1,548.25	23389	RETIREMENT
10/17/17	23390	INDIANA STATE TEACHERS'	620.28	620.28	23390	RETIREMENT
10/17/17	23391	MASS MUTUAL ALT TRF	1,526.28	1,526.28	23391	RETIREMENT
10/17/17	23392	MASS MUTUAL	1,202.15	1,202.15	23392	403(B)/ ROTH
10/17/17	23393	INDIANA DEPT OF REVENUE	2,793.93	2,793.93	23393	STATE/CO W/H TAX
10/17/17	23394	IRS	8,739.41	8,739.41	23394	PAYROLL TAXES
10/17/17	23395	INSCCU - ASFE	173.33	173.33	23395	CHILD SUPPORT
10/17/17	23396	PUBLIC EMPLOYEES RETIREMENT	1,552.32	1,552.32	23396	RETIREMENT
10/17/17	23397	PUBLIC EMPLOYEES RETIREMENT	306.77	306.77	23397	RETIREMENT
10/17/17	23398	PUBLIC EMPLOYEES RETIREMENT	306.77	306.77	23398	RETIREMENT
10/17/17	23399	PUBLIC EMPLOYEES RETIREMENT	232.02	232.02	23399	RETIREMENT
10/17/17	23400	MASS MUTUAL ALT TRF	1,547.96	1,547.96	23400	RETIREMENT
10/17/17	23401	MASS MUTUAL	1,205.13	1,205.13	23401	403(B)/ ROTH
10/17/17	23402	UNITED HEALTHCARE	12,302.17	12,302.17	23402	HEALTH INSURANCE
10/17/17	23403	BANK OF AMERICA	6,412.28	6,412.28	23403	CC PURCHASES
10/17/17	23404	INDIANA STATE TEACHERS'	465.22	465.22	23404	RETIREMENT
		PRE-WRITTEN TOTAL	77,538.36			
		GRAND TOTAL	77,538.36			

ALLOWANCE OF VOUCHERS

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Aug 15, 2017

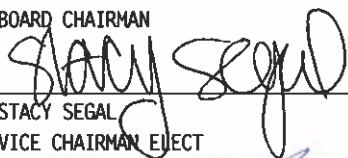

MIKE GUSTIN
PRESIDENT

WE HAVE EXAMINED THE VOUCHERS LISTED ON THE FOREGOING ACCOUNTS PAYABLE VOUCHER REGISTER, CONSISTING OF
PAGES, AND EXCEPT FOR VOUCHERS NOT ALLOWED AS SHOWN ON THE REGISTER SUCH VOUCHERS ARE HEREBY ALLOWED

IN THE TOTAL AMOUNT OF \$ 187,432.94 DATED THIS 15th DAY OF Aug 2017.

APPROVED BY THE STATE BOARD OF ACCOUNTS JUNE 2006 FOR: OPTIONS CHARTER SCHOOL - NOBLESVILLE


LAWRENCE R. PHILLIPS JR.
BOARD CHAIRMAN



STACY SEGAL
VICE CHAIRMAN ELECT

JEFF JOHNSON
BOARD MEMBER

BOARD MEMBER



HANNAH HEUSER
BOARD TREASURER



MATTHEW C. ABBOTT
BOARD SECRETARY



GORDON HEMINGER
BOARD MEMBER

OPTIONS CHARTER SCHOOL - NOBLESVILLE

FOR THE PERIOD OF 8/01/17 - 8/31/17

DATE FILED	VOUCHER NUMBER	NAME OF CLAIMANT	VOUCHER AMOUNT	AMOUNT ALLOWED	CHECK NUMBER	MEMORANDUM
10/17/17	5654	THREE STAR SURPLUS	1,700.00	1,700.00	5654	LUNCH EQUIPMENT
10/17/17	5655	AMERICAN FAMILY LIFE	444.00	444.00	5655	AFLAC
10/17/17	5656	AT&T MOBILITY	194.40	194.40	5656	DE HOTSPOTS
10/17/17	5657	CATE, TERRY & GOOKINGS	165.00	165.00	5657	LEGAL SERVICES
10/17/17	5658	CHAPMAN HEATING & AIR	978.00	978.00	5658	HVAC MAINTENANCE
10/17/17	5659	CINTAS	140.00	140.00	5659	FLOOR MATS
10/17/17	5660	COLONIAL LIFE	21.26	21.26	5660	OPTIONAL LIFE INSURANCE
10/17/17	5661	CREATIVE CABINETS	4,000.00	4,000.00	5661	RENOVATION
10/17/17	5662	DUKE ENERGY	1,445.43	1,445.43	5662	ELECTRICITY
10/17/17	5663	EDUCATION NETWORKS OF AMERICA	2,330.95	2,330.95	5663	INTERNET/PHONE SERVICE
10/17/17	5664	GUSTIN CONTRACTORS	24,450.00	24,450.00	5664	RENOVATION
10/17/17	5665	THE HOPE SOURCE INC.	940.00	940.00	5665	MEDICAID
10/17/17	5666	THE HOPE SOURCE INC.	37,345.00	37,345.00	5666	IEP SERVICES
10/17/17	5667	INDIANA AMERICAN WATER	86.39	86.39	5667	WATER
10/17/17	5668	INTEGRITY ONE	1,929.73	1,929.73	5668	COPIES
10/17/17	5669	KCL GROUP BENEFITS	1,070.18	1,070.18	5669	DENTAL INSURANCE
10/17/17	5670	KENS FLOORS	1,440.00	1,440.00	5670	FLOORING
10/17/17	5671	THE MACEXPERIENCE	430.00	430.00	5671	MONTHLY IT SERVICE
10/17/17	5672	CITY OF NOBLESVILLE	58.45	58.45	5672	WASTE WATER
10/17/17	5673	MICHELLE OLSEN	90.62	90.62	5673	MILEAGE
10/17/17	5674	ONGUARD SECURITY SOLUTIONS	64.95	64.95	5674	SECURITY
10/17/17	5675	STAPLES BUSINESS ADVANTAGE	320.79	320.79	5675	SUPPLIES
10/17/17	5676	ROBERT STEWART	63.95	63.95	5676	SUPPLIES
10/17/17	5677	TRC EDUCATIONAL SERVICES	25.00	25.00	5677	POWERSCHOOL SUPPORT
10/17/17	5678	WASTE MANAGEMENT	151.58	151.58	5678	TRASH PICKUP
10/17/17	5679	MARY YENIK	187.50	187.50	5679	PROFESSIONAL DEV
10/17/17	5680	185 PROMOTIONS AND APPAREL	534.95	534.95	5680	SCHOOL POSTERS
10/17/17	5681	THE HOPE SOURCE INC.	5,511.80	5,511.80	5681	MEDICAID REIMBURSEMENT
10/17/17	5682	MARVIN ARNES	5,741.50	5,741.50	5682	RENOVATION - PLUMBING
10/17/17	5683	BURSAR'S OFFICE	3,434.04	3,434.04	5683	ADMINISTRATIVE FEE
10/17/17	5684	BENEFIT PLANNING CONSULTANTS	40.00	40.00	5684	COBRA ADMIN
10/17/17	5685	BRIGHT MINDS MARKETING, INC.	1,316.50	1,316.50	5685	MARKETING RIBBON CUTTING
10/17/17	5686	DAN COUSINEAU	19.00	19.00	5686	SUPPLIES
10/17/17	5687	HINCKLEY SPRINGS	51.20	51.20	5687	WATER
10/17/17	5688	INDIANA CHARTERS	6,825.00	6,825.00	5688	VIRTUAL PILOT PROGRAM
10/17/17	5689	KOORSEN PROTECTION SERVICES	371.40	371.40	5689	FIRE EXTINGUISHER SERVICE
10/17/17	5690	OLYMPIC PRODUCTS	300.63	300.63	5690	CUSTODIAL SUPPLIES
10/17/17	5691	ONGUARD SECURITY SOLUTIONS	5,349.00	5,349.00	5691	SECURITY UPGRADES
10/17/17	5692	JENNIFER PETERSON	44.64	44.64	5692	M.S.LUNCH REIMBURSEMENT
10/17/17	5693	SOS STORAGE OF NOBLESVILLE	158.00	158.00	5693	STORAGE
10/17/17	5694	TECH ENVIRONMENTS	2,553.94	2,553.94	5694	M.S. VIDEO SYSTEM
10/17/17	5695	US DEPARTMENT OF EDUCATION	204.24	204.24	5695	GARNISHMENT
10/17/17	5696	VECTREN ENERGY DELIVERY	68.00	68.00	5696	GAS UTILITY
10/17/17	11905	FIRST MERCHANTS BANK	.90	.90	11905	ANALYSIS FEE
10/17/17	11906	FIRST MERCHANTS BANK	58.00	58.00	11906	MERCHANT SERVICES
10/17/17	11907	IRS FEDERAL TAX/FICA	9,473.36	9,473.36	11907	PAYROLL TAXES
10/17/17	11908	INDIANA STATE TEACHERS'	1,691.79	1,691.79	11908	RETIREMENT

OPTIONS CHARTER SCHOOL - NOBLESVILLE

FOR THE PERIOD OF 8/01/17 - 8/31/17

DATE FILED	VOUCHER NUMBER	NAME OF CLAIMANT	VOUCHER AMOUNT	AMOUNT ALLOWED	CHECK NUMBER	MEMORANDUM
10/17/17	11909	PUBLIC EMPLOYEES RETIREMENT	1,389.97	1,389.97	11909	RETIREMENT
10/17/17	11910	MASS MUTUAL ALT TRF	1,409.34	1,409.34	11910	RETIREMENT
10/17/17	11911	MASS MUTUAL	1,372.16	1,372.16	11911	403(B)/ROTH
10/17/17	11912	IRS FEDERAL TAX/FICA	377.21	377.21	11912	PAYROLL TAXES
10/17/17	11913	INDIANA DEPT OF REVENUE	3,209.46	3,209.46	11913	STATE/CO W/H TAX
10/17/17	11914	IRS FEDERAL TAX/FICA	10,322.64	10,322.64	11914	PAYROLL TAXES
10/17/17	11915	INDIANA STATE TEACHERS'	2,164.88	2,164.88	11915	RETIREMENT
10/17/17	11916	PUBLIC EMPLOYEES RETIREMENT	1,103.95	1,103.95	11916	RETIREMENT
10/17/17	11917	INDIANA STATE TEACHERS'	151.20	151.20	11917	RETIREMENT
10/17/17	11918	MASS MUTUAL	1,320.41	1,320.41	11918	403(B)/ROTH
10/17/17	11919	MASS MUTUAL ALT TRF	924.29	924.29	11919	RETIREMENT
10/17/17	11920	PITNEY BOWES	100.00	100.00	11920	POSTAGE
10/17/17	11921	OPTIONS CHARTER - CARMEL	6,800.38	6,800.38	11921	SP ED STAFF
10/17/17	11922	OPTIONS CHARTER - CARMEL	6,084.00	6,084.00	11922	PAYBACK
10/17/17	11923	UNITED HEALTHCARE	13,998.77	13,998.77	11923	HEALTH INSURANCE
10/17/17	11924	BANK OF AMERICA	12,883.21	12,883.21	11924	CC PURCHASES
		PRE-WRITTEN TOTAL	187,432.94			
		GRAND TOTAL	187,432.94			

